

Job Description: Economic Policy & Partnerships Intern

Location: Birmingham, West Midlands

Duration: 2 months

Department: Economic Policy & Partnerships

Reports to: Dan Carins, Policy Manager (Business), Economic Policy & Partnerships

About Us:

The West Midlands Combined Authority (WMCA) is dedicated to driving economic growth, innovation, and inclusivity across the region. Our Economic Policy & Partnerships team plays a crucial role in shaping and implementing strategies that foster sustainable development and prosperity.

Job Summary:

We are seeking a motivated and enthusiastic intern to join our Economic Policy & Partnerships team for a 2-month internship. The successful candidate will support various projects aimed at enhancing economic growth and innovation in the West Midlands. This is an excellent opportunity to gain hands-on experience in policy research, stakeholder engagement, and project management.

Key Responsibilities

The candidate will be able to contribute to these projects:

- **Business Growth West Midlands Development Plan:**
 - Engage with key stakeholders to secure support for the plan.
 - Assist in organizing initial meetings and workshops.
 - Develop a system to monitor and report on the plan's progress.
- **West Midlands Innovation Action Plan:**
 - Conduct preliminary research and draft project proposals for new innovation projects.
 - Identify potential areas for scaling existing projects.
 - Assist in organizing events to promote innovation and gather stakeholder feedback.
- **Black Country Innovation Framework:**
 - Support the implementation of the framework's recommendations.
 - Engage with local communities to raise awareness and gather input.
 - Prepare reports on the progress and impact of the framework.
- **Inclusive Business Support:**
 - Conduct research on best practices for supporting disabled entrepreneurs and employees.

- Help design programmes to make business support and innovation more inclusive.
- Gather feedback from disabled entrepreneurs and employees to improve programmes.

Additional Tasks:

- Conduct research on key economic policies and their impact on the West Midlands.
- Assist in drafting responses to consultations and communicating with decision-makers.
- Help organize and support events and engagement activities.
- Work closely with team members to deliver important projects and programs.